



Navenby Church of England Primary School

East Road, Navenby, Lincoln. LN5 0EP. Tel: 01522 810628

Email: enquiries@navenby.lincs.sch.uk

School website: www.navenbyschool.com

Headteacher: Mr C Elliott NPQH BA (Hons) QTS



11th March 2025

PARENT GOVERNOR ELECTION

Dear Parent/Carer,

A single vacancy has arisen at Navenby CE Primary School for a Parent Governor.

I am writing to you to invite you to stand for election as a Parent Governor, or nominate another parent to do so.

The Board of Governors, with the Head teacher, has overall responsibility for the running of the school. The Board of Governors have three core strategic functions:

- Ensuring clarity of vision, ethos and strategic direction;
- Holding the Head teacher to account for the educational performance of the school and its pupils; and
- Overseeing the financial performance of the school and making sure its money is well spent.

No special qualifications are needed and the most important thing, as a parent, is to have a keen interest in the school and its success and be prepared to play an active part on the Board of Governors being the voice of all parents.

If you would like to stand for election, please complete the enclosed nomination form and return it to the school no later than 9am on **Friday 4th April 2025** via email: enquiries@navenby.lincs.sch.uk. You may also include a short personal statement to support your nomination, which should be no longer than 500 words. Self-nominations will be accepted but if you are nominating another parent, please seek their prior consent.

If there are more nominations than vacancies the election will be by secret ballot. If that is necessary, voting papers will be sent to all parents together with details of the ballot procedure.

Yours faithfully,

L Davies

Clerk to Governors – Laura Davies

