



Navenby Church of England Primary School

East Road, Navenby, Lincoln. LN5 0EP. Tel: 01522 810628

Email: enquiries@navenby.lincs.sch.uk

School website: www.navenbyschool.com

Headteacher: Mr C Elliott NPQH BA (Hons) QTS



NOTIFYING THE SCHOOL WHEN A PARENT/GUARDIAN IS DEPLOYED

It is useful to inform the school that a family member is due to or has been deployed. This knowledge enables all of the school staff to be aware that the child/ren may be unsettled and to then respond appropriately. If the school is aware that a family member is being deployed we are often able to help both parents and children through this time by establishing a safe, sensitive environment in which anxiety can be alleviated.

If you have children in our school and would like to notify school staff that a parent/guardian is being deployed, you may wish to complete the slip below and forward it to the Headteacher, the school office or your child's class teacher.

Notifying the school is a matter of personal choice and there is no compulsion to do so. If you have any questions, please contact the school office or Mrs Woolsey (Forces Club) 01522 810628.

To _____ (Headteacher/Class Teacher)

Notification of Family Member's Military deployment. Please be aware that the child/children below have a parent/guardian in the military who will be deployed overseas for the period detailed. We would be grateful if you could keep this in mind and appreciate that knowing this may assist you within the school environment.

Child/children's Name(s) _____

Class(es) _____

Length of deployment _____
(Date due to leave – date due to return)

Name of Parent/Guardian Deploying _____

Parent/Guardian signature _____ Date: _____

