



# Navenby Church of England Primary School

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School website: [www.navenbyschool.com](http://www.navenbyschool.com)  
Headteacher: Mr C Elliott NPQH BA (Hons) QTS



## Regular Days Booking Form



### 2026/2027



Breakfast Club runs from 7.45am until 8.45am each day at a cost of £6.00 per session. Children need to be in school before 8.30am if you wish them to have breakfast.

Child/ren's Name: \_\_\_\_\_

Year: \_\_\_\_\_

Start Date \_\_\_\_\_

(Only complete if you do not wish your child/ren to commence Breakfast Club from the week beginning Thursday 3rd September 2026)

I would like my child to attend Breakfast Club this year on the following days (please tick)

Monday	Tuesday	Wednesday	Thursday	Friday

Terms of this booking:

- The club runs term time only and not on Inset Days.
- An invoice will be sent to you and **payment must be made by the date specified.**
- **The school reserves the right to withhold Breakfast Club provision for your child/ren if fees are not paid**
- Payment will not be refunded for non attendance.
- If you need to cancel a session 2 weeks notice is required in order for credit to be held.
- Credit must be used during the academic year it was accrued.
- A notice period of 4 weeks is needed for changes to regular bookings.
- Parent/carers must inform the school office of any change in contact details.
- Parent/carers are asked to instil the importance of good behaviour at Breakfast Club. Poor behaviour choices won't be tolerated. If a child receives three warnings for persistent poor behaviour this will result in a period of exclusion from Breakfast Club for 4 weeks. We will notify parents of each warning given. Any loss of days due to this exclusion will be held in credit to be used against the next invoice.
- Parent/ carers must drop off directly at Breakfast Club and their children will then be signed in each morning by a member of staff.
- Parent/ carers are asked not to park anywhere that will cause danger or obstruction when dropping off – e.g. in front of the school gates or on school no-parking zones

Important medical information, including food allergies:

Contact details during breakfast session:

I agree to the terms stated above:

Parents Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date \_\_\_\_\_

